



Kansas City Section of the  
American Planning Association

Monthly Treasurer's Report

February 10, 2010

Beginning Balance: January 1, 2010 \$902.09

**January Account Activity**

Date	Transactions	Debit	Credit	Balance	For
1/19	Bank Charge	\$84.00		\$818.09	Photocopy Fee*
1/20	Brian Pitts	\$15.00		\$803.09	Reimbursement for Constant Contact
1/29	Bank Charge	\$12.00		\$791.09	Monthly Maintenance Fee*

\*See treasurer's notes.

Ending Balance: February 1, 2010 \$791.09

**Account Activity Since February 1, 2010**

None

**Treasurer's Notes**

- 1) The treasurer requested copies of all deposited checks to the account between January 1, 2006 and December 31, 2008 in order to verify if any dues reimbursements were received from either the Kansas or Missouri Chapters in those years. Scanned images for checks cleared prior to January 1, 2009 are not available online. The treasurer was not advised by Bank of America customer service that a photocopy charge would be applied to the account when the photocopy order was placed.
- 2) Bank of America requires business accounts to maintain a minimum daily balance of \$3,000 and an average monthly balance of \$10,000. The monthly maintenance fee is waived when both or either of these two requirements are met and is only assessed when both requirements are not met, as was the case in November and December. Bank of America does not offer a business account with lesser balance requirements. **This will continue to be debited from our account each statement period until our minimum daily balance during a statement period exceeds \$3,000.**