



**KC-APA Board Meeting Minutes**  
Wednesday, October 14, 2009

**1. Board Members Present:**

1. Shannon Jaax – Vice President
2. Brian Pitts – President
3. Jim Hubbell – Professional Development Committee Co-Chair
4. Jim Potter - Professional Development Committee Co-Chair
5. Diane Binckley – Member-at-Large
6. Samantha Sink – KU Student Rep

**2. Board Members Absent:**

1. Doug Hermes – MO Section Rep
2. Kathy Kem – Secretary
3. Greg Czaplewski – KS Section Rep
4. Joe Rexwinkle – Treasurer

The meeting was called to order at 4:00 PM by Brian Pitts and was held at the offices of Development Initiatives, 423 Delaware Street, Suite 101, Kansas City, MO 64105.

**3. Treasurer's Report**

Joe Rexwinkle, Treasurer was absent from the meeting, but did email the Treasurer's Report to all Board members in advance of the meeting. A payment to MARC in the amount of \$995 was paid, as was a payment to Shannon Jaax for reimbursement for the Survey Monkey account fee. The ending balance of the account was \$7,490.08.

**4. Survey / Survey Questions**

Shannon Jaax prepared a report on the results of the survey. As of October 13, 2009, 28% (105) of the membership had responded. Another reminder notice will be sent out next week to the membership.

**5. Committees**

The following was reported on the various committees:

- Professional Development – Jim Potter will contact Ada Hood to begin the process of requesting 1 CM Credit for the upcoming Luncheon in Lee's Summit.
- Programs & Socials – Brian Pitts is preparing to send invitations out to the membership advertising the upcoming Luncheon in Lee's Summit.
- Communications – None.
- Website – Shannon Jaax is going to start working on updating the KCAPA website and has requested that MO APA provide her with the necessary access codes.
- Legislative – None.

**6. October Luncheon**

Brian Pitts and Kathy Kem have contacted Robert McKay, Planning Director for the City of Lee's Summit Planning Department and have finalized the topics to be covered. The topics are Crime prevention through Environmental Design, Green Initiatives, and Downtown Main Street Revitalization Efforts. Brian will advertise the luncheon and hire caterers to prepare the food. The luncheon is scheduled for October 26, 2009 at 11:30 AM.

**7. Email to KCAPA Members**

Brian Pitts presented the Board with additional items to advertise to the membership via email. They are the screening and airing of the Next American Dream on PBS, a reminder to complete the survey, and the upcoming Luncheon in Lee's Summit.



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**8. Student Reps**

The Board contacted MO State, UMKC, K State, and KU to solicit interests from students to be on the KCAPA Board as student representatives. Samantha Sink from KU and Amanda DeBrot from UMKC volunteered to be on the KCAPA Board as representatives of their respective schools.

**9. Design Week**

Several organizations are bannng together to launch an annual design week. Some of the organizations intimately involved with planning the activities for the week are the AIA, KCAPA, ASLA, and USGBC. The week will feature lecturers, tours, socials, films, and round table discussions on various topics related to design. It is anticipated that at least one day will revolve around sound planning and urban design practices. Brian Pitts is attending the weekly planning meetings on behalf of the KCAPA. Design Week is scheduled for one week in February, 2010.

**10. Blue River Watershed Association (BRWA)**

The Board received a request from the BRWA for a donation. BRWA is one of the oldest and most active watershed associations in the Kansas City metropolitan area. Each year, BRWA teaches thousands of school children, builds rain gardens, participates in regional environmental committees and task forces, and advocates for sound land use decisions and natural resource protection in our watersheds. While the Board was very supportive of the BRWA efforts, the Board did not feel that there was adequate money its account to make a financial contribution at this time.

**11. MOAPA Awards Selection**

Brian Pitts, on behalf of the KCAPA, volunteered to be on the awards committee and to select award recipients for the annual awards. This year's categories and winners are as follows:

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| Outstanding Plan:                          | City of Kansas City, MO, trails KC Plan<br>City of Cape Girardeau Downtown Strategic Plan (Honorable Mention)                    |
| Project, Program Or Tool:                  | SW MO Council of Governments Customizing Google Earth to Enhance Public Participation and Collaboration                          |
| Implementation:                            | City of Kansas City, MO, Second Street Streetscape Project   |
| Special Community Initiative:              | City of St. Joeseeph, MO, Riverside Corridor Study Report<br>City of Maryland Heights Public Engagement Plan (Honorable Mention) |
| Dwight D. Davis Award for Citizen Planner: | Diane Burnette   |
| Distinguished Leadership:                  | Steve Lebofsky   |
| Presidential Award:                        | Wayne Oldroyd  |

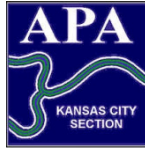
The Awards Committee voted via a conference call on October 7, 2009 and all awards will be presented to the recipients at the upcoming MO APA Annual Conference.

**12. Other Business**

Jim Hubbell gave the Board an update on his involvement in the 4A Collaborative.

**13. Adjourn**

The next KCAPA Board meeting was scheduled for Wednesday, November 11, 2009 at 4PM in the offices of Development Initiatives. The meeting was adjourned at 4:55 PM.



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**Minutes Prepared by:**

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**Brian Pitts, President-KC APA**