



# KC APA Board Meeting @KansasCityAPA

Monday  
Nov 21, 2016  
4:30 PM

Center for Architecture & Design  
1801 McGee  
Kansas City, MO

<u>Present</u>		<u>Absent</u>
X	J.Potter	
X	C.Fischer	
X	C.Chiodini	
X	T.Means	X
	Tom W-B.	
X	A.Winchell	
	V. Burks	
X	A.Anderson	
X	S. Lachky	
	D.Binckley	X
X	G.Murphy	
X	M.Rivarola	

## Meeting Agenda

Welcome

Approval of Minutes – Sept’16, Oct’ 16

- On the motion and second of the committee the September and October meeting minutes were approved.

Treasurer’s Report – C. Chiodini

- Chris introduced the October budget numbers and the year-to-date numbers.
  - Reimbursements for the Missouri state conference were issued in October.
  - Chiodini’s year-to-date budget illustrated that we will spend slightly more than the revenue accrued in 2016.
- The 2017 budget was presented by Chiodini and discussed by the committee.
  - There was a question of how much funding to save annually for “rainy day” funds.
  - Cory Fischer introduced a few ideas that he would like to up the budget on in 2017. He wanted a line item for board expenses and he would like to up the expenditures on regular events and annual event. There is also interest in a line item for gifts.
  - There was discussion about upping the funding for a few line items to more accurately forecast costs. Also, a little more definition to the budget may be necessary to add more clarity to where certain work tasks fall under specific line items.
  - Chiodini will check what the minimum balance is that must be kept in our account and if there are specialized fees for non-profits.

Committee Activities

Programs/Professional Development Committee – S. Lachky

- YTD update of events/participants, etc.
  - The annual party has 65 RSVPs thus far. There will be socks available to members as a handout.
- Other Items
  - A history of urban renewal talk is being planned.
  - There is likely to be a speed networking event in March or April of next year.
  - There is a discussion about doing a law event for CM credits in January or February.

Communications Committee – A. Anderson/T. Means

- November Newsletter status
  - We will update the newsletter to include a member and sponsor spotlight.
- Newsletter updates: Revise to reflect Board Members following election.
  - Head-shots for new Board Members

- 2017 Member Spotlight Suggestions from Board. One suggestion included a spotlight on board members.
- Means will create a list of those individuals that passed the AICP in 2016.
- We will include a date of Design Week 2017.
- Web-site updates :
  - Newsletters – Anderson will update the website to include all the newsletters.
  - Minutes – Means will send Amanda board minutes through October to update the website.
  - Treasurer’s Report – Chiodini will send Treasure’s Report to Amade to be posted on the website.
  - Revise to reflect Board Members following election.
- Worker-Braddock worked with CfAD to discuss linking all event calendars onto a master calendar. CfAD said that they cannot do that, due to the fact that all agencies have a different backend process and the process for doing so would be time consuming.

#### Development Committee – J. Potter

- Sponsor Packet – The committee reviewed the sponsorship list from 2016 and we are beginning the process for recruiting 2017 sponsors. There will be a need to update “Sponsor” page on website and update the sponsorship packet information.

#### Legislative Committee- A. Winchell/V. Burks

- There was no update on the legislative committees.

#### Other Business

- AIA Annual contract has been executed. KC APA fee increased to \$2310/year, which is a 4.7% increase
- Election Update-Tyler/Vic/Ashley.
  - Election voting deadline 11/28/16.
  - New contact information for new Board Members.
  - KCAPA information to new Board Members.
- UMKC Student Representative – Winchell will follow-up with UMKC to identify the student representative.
- Missouri Chapter Web Integration Update – C.Fischer
  - Fischer stated that KC-APA has been working with the Missouri State Chapter to get information over to them and organized in an effective manner. The state chapter’s resources are available to us as needed.

Adjourn : Next Meeting: Thursday, December 1<sup>st</sup> at 5:30PM, Annual Meeting, The Well