



KC APA Board Meeting @KansasCityAPA

Monday
November 16, 2015
4:30 PM

Center for Architecture & Design
1801 McGee
Kansas City, MO 64108

Meeting Minutes

Present: Jim Potter, Shawn Strate, Stephen Lachky, Corey Fischer, Brandon Keller

Absent: Diane Binckley, Joe Rexwinkle, Ashley Winchell, Amanda Anderson, Victor Burks, Tom Worker-Braddock

1. **Approval of Minutes** – September: There was no quorum to approve the minutes, this will be done via email. There was no October board meeting due to the Quad State Conference.
2. **Treasurer’s Report** – J.Rexwinkle: No Treasurer’s Report. Note: Chris Chiodini will be the new Treasurer effective January 1, 2016 and lasting for a term of two years. Chris ran uncontested in the current election.
3. **Committee Activities**
 - a. Programs/Professional Development Committee – S. Lachky:
 - Stephen distributed copies of the webinar series information and stated that these are all set up. We will need to coordinate with Kristen on getting emails sent out, including a “Save the Date” for all webinars and an email several weeks before each event.
 - Stephen presented ideas for events in 2016. These include the annual Boulevard event, a UMKC student happy hour. Jim noted that we should plan to do a symposium in 2016. We will contact some of the speakers that were considered for the Quad State Conference. Stephen will start filling in dates in the calendar.
 - Annual Meeting, December 10: We will need some holiday music, and the Programming Committee will work on catering. Corey will pick up the food. At the meeting, we will need to pass the annual budget, announce the winners of the election, and thank sponsors.
 - b. Communications Committee – A. Anderson/S. Strate
 - Another email is needed to remind members about elections with a link to the ballot. Jim and Shawn will work with Kristen to make sure this is sent out. Jim provided an update of the election; the two contested positions are very close. The board agreed that for those who are not elected should be contacted about helping KCAPA in other ways, such

as the Programming Committee or representation to the Center for Architecture & Design if that is needed at some point.

- c. Development Committee – J. Potter: No update.
- d. Legislative Committee – A. Winchell/V. Burks: No update.

4. Other Business

- KC Design Week: It is time to start planning; this is led by CAD. Design Week is scheduled for the last week of February. KCAPA's event last year was well attended. Outreach for Design Week is proceeding.
- Plan 4 Health Grant – C. Fischer: The Kansas Chapter was selected for a grant and will be responsible for distributing funds for the study. This is an annual grant process and the Missouri chapter already has a grant that is in the second year of the cycle. It is a very selective process that requires a legitimate study to get funded. There are two types of grants: one for the study phase of the project and one for projects that are ready to implement. The Board should be thinking about ideas for future projects that should be considered for a grant application.
- PrepKC Partnership – T. Worker-Braddock/S. Strate: Tom has been leading this process with assistance from Shawn in preparing materials. Shawn will follow up with Tom to determine next steps.
- Great Places in America submission – J. Potter: The Kansas City Crossroads district was selected as a Great Place. The board should consider future ideas for this award.
- Quad State Conference 2015 Wrap-Up – D. Binckley/J. Potter: A wrap-up meeting will occur soon. We need to get presentations and photos from the event; Stephen will remind everyone to download to the file. Joe is reviewing the finances and will let us know if there was a profit from the conference and how much. Total attendance was around 550, including students and vendors. Overall, the board feels that the conference was a success.
- Future National Conference: Corey discussed the possibility of Kansas City hosting a future APA National Conference. To be considered, we would need to get on APA's list of interested cities. Corey has put together some draft information for review. We will have to sell Kansas City and the benefits of hosting a conference here. The board agreed that this should be pursued. This will be on the agenda for the January meeting.

5. Adjourned.

Next Meeting: There will be no December board meeting due to the Annual Meeting. A Board Happy Hour will be planned for January 2016 (date to be determined).

Respectfully submitted,



Shawn Strate, AICP
KC-APA Secretary