



KC APA Board Meeting @KansasCityAPA

Monday
September 21, 2015
4:30 PM

Center for Architecture & Design
1801 McGee
Kansas City, MO 64108

Meeting Minutes

Present: Jim Potter, Shawn Strate, Stephen Lachky, Tom Worker-Braddock, Corey Fischer, Victor Burks, Brandon Keller

Absent: Diane Binckley, Joe Rexwinkle, Ashley Winchell, Amanda Anderson

1. **Approval of Minutes** – August: Stephen noted a correction needed regarding planned number of events in October. Minutes approved unanimously, with additions.
2. **Treasurer's Report** – J.Rexwinkle: No Treasurer's Report.
3. **Committee Activities**
 - a. Programs/Professional Development Committee – S. Lachky:
 - There is a UMKC student happy hour on Friday, September 25 at McFaddens. A lot of students are expected to attend, and Board members are encouraged to attend in order to meet students and encourage volunteers for events and outreach. We still need to pay for appetizers, which is expected to be less than \$200.
 - If volunteers are still needed for the Quad State Conference, have then contact Brandon or Andrew, who have already spoken to juniors and seniors about it.
 - A walking tour of downtown Overland Park is scheduled for September 30. Lenny's Subs will be catering, need to contact them with expected attendance and address to drop off the food.
 - Based on decisions at the August Board meeting, Stephen has purchased the APA webinars, as discussed. This includes the Planning Commissioner webinars. The cost to KCAPA is \$690 and the cost to MARC is \$200.
 - The Annual Meeting and Holiday Party has been set for December 10. This will include announcing new Board members and approving the annual budget.
 - The Annual Planning Celebration is scheduled for March 23 at Boulevard Brewing Company and Stephen has sent out an Outlook invite to the Board. Boulevard has raised their fees, but not as much as initially feared. This can be offset by having less food, which last year was more than needed. The Board discussed inviting other CAD groups as a way to improve attendance and reach out to other professions.

- b. Communications Committee – A. Anderson/S. Strate
 - Newsletter: Amanda has been out on leave and Jim has been putting together materials to send to Kristen for the newsletter. Shawn will provide information on the elections.
- c. Development Committee – J. Potter: Jim has written a mid-year review to be sent out to membership and sponsors in the newsletter.
- d. Legislative Committee – A. Winchell/V. Burks: Neither state legislature is currently in session. Victor discussed processes for reporting on legislative topics. This includes picking a topic and informing members of the details and implications. He will discuss this further with the Kansas Chapter board at the next meeting. Victor is the Kansas representative on the Planners Advocacy Network, which is trying to become more active in federal policy advocacy. The initial meeting of this group went well. There is no Missouri report at this time.

4. Other Business

- Elections – S. Strate: Shawn distributed information on the upcoming KCAPA Board elections. The open positions are Secretary, Treasurer, and Member-at-Large. An email to members should be sent next week to advertise the positions and start accepting nominations. Nominations will be accepted until October 23. Ballots will be sent out to membership in November and the winners will be announced at the December 10 annual meeting. The Board needs to be looking for good candidates and encourage people to participate on the Board.
- KC Design Week: Tom will follow up at the next CAD Board meeting to see if it is time to renew the APA membership. For past Design Weeks, APA has committed to pick up some of the additional costs if event revenue falls short. In past years, this has not ended up costing APA anything. We anticipate the same arrangement this year. Jim encouraged the Board to arrange an APA-sponsored session similar to last Design Week, which went very well.
- Plan 4 Health Grant – C. Fischer: The application has been submitted, at this point we are waiting to hear back.
- PrepKC Partnership – T. Worker-Braddock/S. Strate: The deadline for teacher material is Friday. Tom is putting this together and will ask Shawn to review and add material as needed.
- Great Places in America submission – J. Potter: We will leave this on the agenda. The deadline is not until next June but can be submitted anytime. There was some discussion that possibly a Kansas City neighborhood has already been selected and could be announced at the Quad State Conference.
- Quad State Conference 2015 – D. Binckley/J. Potter: We are only a month away from the conference. All sponsors have been finalized and all have paid. Most of the major items have been taken care of, and many of the smaller details are being worked out, relating to logistics, signage, etc. There are around 170 registrants so far, and there are usually a lot of last-minute registrations.

5. Adjourned.

Next Meeting: No October meeting due to Quad State Conference. November meeting to be determined.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Strate', written in a cursive style.

Shawn Strate, AICP
KC-APA Secretary