



KC APA Board Meeting @KansasCityAPA

Monday
August 17, 2015
4:30 PM

Center for Architecture & Design
1801 McGee
Kansas City, MO 64108

Meeting Minutes

Present: Jim Potter, Diane Binckley, Joe Rexwinkle, Shawn Strate, Ashley Winchell, Amanda Anderson, Stephen Lachky

Absent: Tom Worker-Braddock, Corey Fischer, Victor Burks

1. **Approval of Minutes** – July: Approved.
2. **Treasurer's Report** – J.Rexwinkle: Joe distributed the July Treasurer's Report. One 2015 sponsorship is still outstanding, and will not go on the KCAPA banner and will be removed from the sponsorship list. The only charge this month is the Go Daddy website monthly fee.
3. **Committee Activities**
 - a. Programs/Professional Development Committee – S. Lachky:
 - There is potentially a happy hour with ASLA in September but have had some difficulty scheduling. This may be late in September or there may be no event at all. We probably don't need a lot of social activity with the Quad State conference coming up.
 - A walking tour of downtown Overland Park is scheduled for September 23, which will be the first Kansas event in a while. We need a Save the Date for the newsletter and website. Stephen will get information to Amanda.
 - Corey is working on a student happy hour with UMKC in September, more information to come.
 - October will primarily be dedicated to the Quad State Conference, with only one other event planned in early October. There will also be no Board meeting in October, and the November Board meeting may be a happy hour.
 - A calendar of events is now on the website. Amanda can add a feature where an event can be clicked on and added to Outlook calendar. Amada will populate the calendar and remove past events.
 - Webinars: Stephen handed out information on 2015-16 APA webinars. We have received good feedback on the webinars offered previously and turnout has been very good, ranging from 16 to 45 people. The Board decided to choose A05 through A08, plus A13 and A14 which are the two Planning Commissioners webinars. We will need to check and see if these are part of Doug Hermes' Planning Commissioner training. The cost to KCAPA would be \$690, and MARC

would provide \$200. MARC would host the webinars and GTI staff would help with setup. Diane motioned to purchase these webinars, Joe second, and the motion was approved unanimously.

- Stephen noted that Social Committee meetings are monthly at Scratch Bakery at 8th & Broadway at 8:00 a.m.

- b. Communications Committee – A. Anderson/S. Strate
 - Newsletter: Amanda will include the September Overland Park program and the student happy hour if scheduled. Jim mentioned a MARC streetscape webinar on August 19 and also a Parkville RFP to add to the newsletter. Sponsorships need to be closed. The Quad State Conference will be featured in the newsletter. Registration opens next week, but may be delayed slightly. Amanda will be available by email while she is out; Shawn and others can assist.

- c. Development Committee – J. Potter: Jim will work on a mid-year review to be sent out to membership and sponsors.

- d. Legislative Committee – A. Winchell/V. Burks: No update.

4. Other Business

- Elections – S. Strate: Elections are coming up, open positions will be Secretary, Treasurer, and Member-at-Large. Shawn will prepare a timeline and other information for discussion at the September board meeting.
- Plan 4 Health Grant – C. Fischer: The application has been submitted, with support of both state chapters and the Kansas City section. We hope to hear back in a month or two.
- PrepKC Partnership – T. Worker-Braddock/S. Strate: No update.
- Great Places in America submission – J. Potter: The deadline has passed but we could still submit anytime for the next round. This is something the board needs to keep in mind. The decision was made to table this until next year due to other priorities. Next year's deadline is June 1, 2016.
- Quad State Conference 2015 – D. Binckley/J. Potter: The conference schedule and most of the events are finalized. The next planning meeting needs to be moved; Diane will notify. The main thing that still needs to be figured out is the keynote speaker as prior arrangements fell through. The Board discussed several options and will continue reviewing these and making contacts. There was discussion as to whether the speaker should be a planner or perhaps a motivational speaker or other profession. Social events include the Wednesday reception; some transportation logistics still need to be worked out. Diane presented ideas for a creative awards ceremony that would include presentations for each state. The nomination process is up to each state and each will have their own awards. For music, the list has been narrowed down to three bands; we are still waiting to hear back from them. Diane has a backup option if needed. Social media during the conference was also discussed.
- UMKC PAB Update – Michael Frisch attended July's board meeting and presented data on UMKC and other schools. Nothing is needed from the KCAPA Board at this time. The deadline is next year; at that time a letter of support may be needed.

5. Adjourned.

Next Meeting: Monday, September 21 at 4:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S. Strate', written in a cursive style.

Shawn Strate, AICP
KC-APA Secretary