



KC APA Board Meeting

Monday
October 20, 2014
4:30 PM

Sidewalk across the street from
Center for Architecture and Design
1801 McGee, Suite 100
Kansas City, MO 64108

Present:

Jim Potter
Ryan McKay
Stephen Lachky
Amanda Anderson
Doug Hermes
Kathy Kem
Shawn Strate

Absent:

Diane Binckley
Vanessa Spartan
Shannon Jaax
Andrew Pollock

Meeting Minutes

- **Approval of Minutes** – August. Approved unanimously.
- **Treasurer's Report** – K. Kem. Kathy distributed the Treasurer's Report prior to the meeting and reviewed the report with the Board. Kathy noted that there are two payments from the recent law event and that there are two new affiliate members. Kathy provided this information for Shawn to include in the section roster and email list. Jim noted that the sponsor's list will need to be updated as one potential sponsor has not paid.
- **Committee Activities**
 - Programs/Professional Development Committee – S. Lachky: Stephen presented the Board with options for a thank you gift to send to Carol Coletta for speaking at the symposium. The Board approved the purchase of Kansas City memorabilia to send to Carol.
 - Communications Committee – A. Anderson/S. Strate: The next newsletter will include a notice for the Planning Commissioner's training session, general monthly updates, and promotion of upcoming webinars and the annual meeting.
- **Other Business**
 - State Chapter Update - MO & KS: Doug and Ryan noted that both chapter conferences were a success, and the plan is for a Four State Conference in 2015 in Kansas City.

- Center for Architecture & Design: Jim stated that the CAD budget has come down significantly and would now place much less of a burden on KCAPA than the draft budget that was previously circulated. Jim will send out the revised budget for the Board to review. There is another meeting next week to follow up with CAD. The KCAPA Board will need to vote on the amount to contribute to CAD activities.
- KCDW – A Anderson / J Potter: The Board is unsure who should be attending these meetings and what KCAPA involvement is needed. Jim will follow up with KCDW and inform the Board.
- Elections – S Strate: There have been two emails sent out promoting the upcoming elections and soliciting nominations for three elected positions and one appointed position. There has only been one member that has expressed interest, and anticipates receiving a statement of interest. The Board can allow for one more week of accepting nominations and then will need to complete the ballot and distribute to the membership for voting. This will push back the election timeline one week. Voting can still be completed prior to the annual meeting in December. Doug stated that for next year's elections the Board should consider a direct mailer in the fall promoting the elections and the annual meeting, as well as reporting on other KCAPA activities that have taken place over the year.

Meeting adjourned.

Next Meeting: Monday, November 17th at 4:30PM

Respectfully submitted,



Shawn Strate
KC-APA Secretary